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Fall 2019

HUM 101-031: Writing, Speaking, Thinking I

N. Howard

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Humanities 101-031/Fall 2019
Introduction to Academic Research

Dr. N. Howard

Email: nhoward@njit.edu

Office Hours: Wednesday's 2:30pm-3:30pm (by appt).

Class Meetings: MW 11:30 pm-12:50 pm

Class Location: Faculty Memorial; Room: 106

Course Description:

HUM 101 is an introduction to college-level writing. In this course, students are introduced to writing's rhetorical dimensions; they are asked to consider the purpose, audience, occasion, and genre that are called for in a variety of writing, speaking, or visual assignments. The course also focuses on the writing processes, asking students to brainstorm topics, to write drafts, and to revise their writing based on reflection and peer feedback. Writing and reading go hand-in-hand, so students are asked to read challenging articles, essays, and prose, and to consider paintings, films, or other visual compositions. Academic writing begins from the assumption that written, visual, and spoken texts can be in conversation with each other. Thus, the readings serve as both models of effective communication and as beginning places for students' own arguments and analyses.

Prerequisites:

Permission of the Humanities Department is required. Entrance is determined by placement score or completion of HUM 099 with a grade of C or better.

Course Goals

During this course you will:

Gain knowledge of writing's rhetorical dimensions

Use writing as a tool for critical thinking and reflection

Practice writing as a process by using various brainstorming, invention, revision, and editing strategies

Write in several genres that utilize analysis, reflection, narrative, critique, and argument skills

Practice using the conventions of written, spoken, and visual composition

Practice writing and creating in digital environments

Required Texts

NJIT Custom Textbook- Available at the campus bookstore

Selected Readings- Provided by your instructor, available on your class Canvas site

Access to The OWL at owl.english.purdue.edu

Assignments & Assessment (your grade scale is as follows):

- Midterm Research Proposal/Outline 25%
- Online Discussion Boards 15%
- 2 (2-3 page) Reflection Papers 10%
- Final Research Poster and Presentation 30%
- Class Participation 20%

*Class participation includes attendance, informal class writings, smaller homework assignments, and peer reviews.

Peer review enhances your critical reading, writing, and thinking abilities by providing you with feedback on your writing. For each peer review session, you should bring (1) a draft of your writing in hard copy (please print out 3 copies and make sure it is stapled) and upload it to CANVAS before class, and (2) your laptop to class.

Individual and group work will be evaluated according to the university's grading scale.

University Grading Scale

A = 100-90

B+ = 89-87

B = 86-80

C+ = 79-77

C = 76-70

D = 69-60

F = 59-0

Attendance:

Attendance is critical to your success in this class. Participation in in-class activities, discussions, and workshops will contribute to your knowledge, ability, and performance. Participation cannot be demonstrated by chronic absences or sickness, similar to the professional world. At a minimum, this means showing up on time, being prepared, and contributing to class discussions. Your level of engagement with the material will subsequently impact how much you get from the class.

You may miss up to one week of class without penalty. Every subsequent unexcused absence will result in the deduction of participation points. If you are absent for legitimate reasons (family emergency, illness) you must provide a doctor's note or a note from your dean.

Please provide a list of religious holidays that you need to be excused for if they are not part of NJIT's academic calendar. This list should be emailed to me by the third-class meeting.

Assignment Submission:

All assignments must be submitted through CANVAS. I will not accept emailed work. Also, a hard copy should be printed and provided to me at the beginning of the class it is due. Specific formatting guidelines will vary according to each assignment, so please follow the explicit guidelines found on individual assignment sheets. Note: All assignments should be submitted online through CANVAS in a MS WORD document, 12 font, in fonts Arial/Times New Roman/Calibri, MLA format 2019, including the required heading...your FULL NAME, COURSE NAME & SECTION, INSTRUCTOR (DR. N. HOWARD), ASSIGNMENT TITLE, DATE and be sure to number pages.

Assignments are due at the beginning of class. Late class work will only be accepted if your absence is excused. In addition, major assignments (except for the poster project) can be submitted no later than the next class. If the late assignment is submitted by next class, then it will be scored appropriately minus a 10% late penalty. Late work will not be accepted extension is given. Posters must be presented during Week 15 unless there is an extenuating circumstance and documentation has been provided to the Dean of Students.

Technology:

If you need to get a hold of me email is my preferred method. I will respond to your emails within 24-48 hours. Please plan accordingly. Remember to maintain an appropriate tone in all school-related correspondence. This means to include an appropriate SUBJECT line, your NAME as well as the COURSE and SECTION in all emails. I will not respond to emails that do not include the sender's name.

Cell phones should not be used during class unless needed for a specific activity. Please set them to silent as a courtesy to your classmates and instructor. If you have a family/personal emergency email me privately explaining that you need to answer your phone. If this is the case, please take the call outside the classroom.

Laptops should only be open when we are drafting, researching, or performing a writing activity. For discussions and presentations, they should remain closed. The exception to the prior rule is typing notes on any form of technology. Although I believe in the kinesthetic value of writing, I understand it is not everyone's favorite method of note taking.

There shall be no audio/visual recording of lectures. If you have a Letter of Accommodation coming directly from Disability Services notes of lectures can be arranged to be provided.

NJIT University Code on Academic Integrity:

The New Jersey Institute of Technology is an institution dedicated to the pursuit of knowledge through teaching and research. We expect our graduates to assume positions of leadership within their professions and communities. Honesty in your academic work will develop into professional integrity.

The NJIT Code of Academic Integrity embodies a spirit of mutual trust and intellectual honesty that is central to the very nature of the university and represents the highest possible expression of shared values among the members of the university community.

All assignments submitted shall be considered "graded work" and all aspects of your coursework are covered by the Code on Academic Integrity. All projects and homework assignments are to be completed individually unless otherwise specified.

The full text of the NJIT University Code on Academic Integrity can be found at www.njit.edu/education/pdf/academic-integrity-code-pdf.

Accessibility Needs:

Every attempt will be made to accommodate qualified students with disabilities. If you are a student with a documented disability, please see me as early in the semester as possible to discuss the necessary accommodations, and/or contact Student Disability Services at 973-596-3420.

The Writing Center:

The Writing Center (G17 Central King) is available for one-hour individual and group appointment with professional writing tutors both onsite and online. This resource is indented to help you improve your communication and writing skills. Tutors and help with planning assignments, improving your writing, refining an essay or multimedia project, or other communication-based needs. For more information, please visit <http://humanities.njit.edu/writingcenter>.

Note:

NEED HELP?

KNOW WHO TO CALL

Please note following important numbers that will come in handy in case of emergency:

EXTERNAL RESOURCES	AVAILABILITY	CONTACT NUMBER
Suicide Prevention	24 hrs/ 7 days a week	(973) 623-2323 (University Hospital-Newark)
Drug/ Alcohol Addiction	24 hrs/ 7 days a week	(877) 630-8262
Crime Victim Compensation Office	Monday – Friday 8 AM – 8 PM	(877) 658-2221
Rape Care Center	24 hrs/ 7 days a week	(877) 733-2273 (Essex County)
Sexual Assault Hotline	24 hrs/ 7 days a week	(800) 656-HOPE (National)
Psychiatric Emergency	24 hrs/ 7 days a week	(973) 924-7416 (Newark Beth Israel Hospital)
NJIT RESOURCES	AVAILABILITY	CONTACT NUMBER
NJIT Public Safety	24 hrs/ 7 days a week	(973) 596-3111 (Emergency) (973) 596-3120 (Non-Emergency)
Dean of Students (TITLE IX – Sexual Misconduct Report/Response)	Monday – Friday 8:30 AM - 4:30 PM	(973) 596-3466
Counseling and Psychological Services (CAPS)	Monday – Friday 8:30 AM - 5 PM	(973) 596-3414
Student Health Services (SHS)	Monday – Friday 8:30 AM - 4:30 PM	(973) 596-3621

HUM 101 Course Schedule (Refer to CANVAS).

***Note:** Subject to change at instructor's discretion

All assignments should be uploaded to CANVAS by the class period when they are due. Also, bring a hard copy to class to submit.